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**DRESS FOR
SUCCESS[®]**
 ERIE

1012 E. 28th St. Erie, PA 16504
 Phone: 814-456-0733
 Fax: 814-456-2377
www.erie.dressforsuccess.org

Volunteer Application

1. Thank you for your interest in volunteering with the Mercy Center for Women (MCW), Dress for Success Erie (DFSE), MACC Food Pantry and/or Daily Threads Store. Please read and complete this form thoroughly. *PLEASE PRINT CLEARLY.*

Applicant Information

Name _____ Date of Birth _____
 Address _____
 Phone _____ Email _____

Have you ever volunteered in any capacity? _____ If so, where? _____

Preferred Volunteer Area _____

Please indicate any skills or talents you may have _____

Are you currently employed? ☐ FT ☐ PT ☐ Self ☐ Retired ☐ Unemployed

Languages you speak _____ Can you read and translate that language? _____

Is this volunteer experience for service hours? _____ *If yes, please state location, contact person, hours needed for completion, and due date.*

☐ YES, I would like to be added to MCW's mailing list to receive the *Empower!* Newsletter and updates on upcoming events.

Emergency Contact Information

In case of emergency, please contact _____ Relationship _____

Address _____ City _____ State _____ Zip Code _____

Phone (Cell) _____ (Home) _____ (Work) _____

Preferred hospital _____ PCP _____

Please list any special needs/accommodations _____

Area of Interest

☐ *Mercy Center for Women* ☐ *Dress for Success Erie* ☐ *Daily Threads Thrift Store*
☐ *MACC Food Pantry*

Availability

MCW office hours are Monday-Friday 8:30 AM – 4:00 PM, **DFSE** hours are Mon & Wed 9:30-4:30, Thurs & Fri 1-4pm
Daily Threads and MACC Food Pantry are open Tues. 10am-12pm & Friday 2pm-4pm.

Please indicate if you would prefer morning or afternoon hours. We will do our best to accommodate!

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

Mercy Center for Women Volunteer Release, Waiver of Liability, and COVID-19 Assumption of Risk

Please read this form and complete it thoroughly. This must be completed before volunteering on behalf of the Mercy Center for Women and Dress for Success Erie. PLEASE PRINT CLEARLY. Thank you!

Volunteer Information

Name _____ Today's Date _____
Address _____ City _____ State _____ Zip Code _____
Phone _____ Email _____

Release and Waiver of Liability

This Release and Waiver of Liability (the "Release") executed on this _____ day of _____, 20____, by _____ (the "Volunteer") in favor of the Mercy Center for Women, a nonprofit organization, their directors, officers, employees, and agents (collectively, the MCW) and Dress for Success Erie (collectively DFSE).

The Volunteer desires to work as a volunteer for the MCW /DFSE and engage in activities related to volunteering (the "Activities"). The Volunteer understands that the Activities may include working at the MCW /DFSE offices, general maintenance/painting, and/or rehabilitating the former Holy Rosary School, now known as the Mercy Anchor Community Center (MACC) located on the MCW campus. The Volunteer hereby freely, voluntarily, and without duress executes this Release under the following terms:

- **Release and Waiver.** Volunteer does hereby release and forever discharge and hold harmless MCW /DFSE and its successors and assigns from all liability, claims, and demands of whatever kind or nature, either in law or in equity, which arise or may hereafter arise from the Volunteer's Activities with MCW/DFSE.
 - Volunteer understands that this Release discharges MCW/DFSE from any liability or claim that the Volunteer may have against MCW/DFSE with respect to any bodily injury, personal injury, death, or property damage that may result with the Volunteer's Activities with MCW/DFSE, whether caused by the negligence of MCW/DFSE or its officers, directors, employees, or agents, or otherwise. Volunteer also understands that MCW /DFSE does not assume any responsibility for or obligation to provide financial assistance or other assistance, including but not limited to medical, health, or disability insurance in the event of injury or illness.
- **Medical Treatment.** Volunteer does hereby release and forever discharge MCW/DFSE from any claim whatsoever which arises or may hereafter arise on account of any first aid treatment, or service rendered in connection with the Volunteer's Activities with the MCW/DFSE.
- **Assumption of Risk.** The Volunteer understands that the Activities include work that may be hazardous to the Volunteer, including, but not limited to, loading and unloading items, handling materials, and transportation to and from the work site. Volunteer hereby expressly and specifically assumes the risk of injury or harm in the Activities and releases MCW /DFSE from all liability for injury, illness, death, or property damage resulting from Activities. **Each Volunteer is expected and encouraged to obtain his/her/their own medical or health insurance coverage.**
- **Photographic Release.** Volunteer does hereby grant and convey unto MCW/DFSE all right, title, and interest in all photographic images and video or audio recordings made for MCW /DFSE during the Volunteer's Activities with MCW/DFSE, including, but not limited to, any royalties, proceeds, or other benefits derived from such photographs or recordings.
- **Other.** Volunteer expressly agrees that this Release is intended to be broad and inclusive as permitted by the laws of the State of Pennsylvania, and that this Release shall be governed and interpreted in accordance with the laws of the State of Pennsylvania. Volunteer agrees that if any clause or provision of the Release shall be held to be invalid by any court of competent jurisdiction, the invalidity of such clause or provision shall not otherwise affect the remaining provisions of this Release which shall continue to be enforceable. Misconduct of a sexual nature within the organization interferes with its moral mission and will not be tolerated. MCW/DFSE seeks to create an environment of hospitality for all persons which is free of misconduct of a sexual nature and encourages respect, equality, and kinship within the MCW /DFSE and beyond.

COVID-19 ASSUMPTION OF RISK. I expressly affirm that I am aware of the public health directives recommending social isolation and distancing in response to the current COVID-19 pandemic. I affirm and attest that I am not currently or have not exhibited within the last 72-hours COVID-19 related symptoms, such as: sore throat, cough, shortness of breath, and/or fever nor have I been exposed to individuals exhibiting the same. I am further aware and affirm that MCW/DFSE cannot prevent the possibility of exposure to COVID-19 at its facility or during my transportation to and from its location. I am aware and affirm that volunteering at MCW /DFSE involves risk of exposure from staff, other volunteers, and/or MCW /MACC residents. I am expressly aware of and affirm the potential health risks that may occur if I am exposed to COVID-19, up to and including death, and that my exposure brings with it the possibility of my exposing others, including members of my household or other communities. I acknowledge and I am aware of CDC and other public health recommendations concerning risks COVID-19 exposure presents to individuals in certain age groups and/or with high-risk health conditions. **I affirm that this waiver, in its entirety, includes all liability or claim that I, the volunteer may have against the MCW/DFSE, with respect to any exposure I may have to COVID-19 as a volunteer.**

IN WITNESS WHEREOF, the Volunteer has executed this Release as of the day and year first above written.

Volunteer (Signature) _____ **Parent/Guardian (>18)** _____

Mercy Center for Women and Dress for Success Erie Confidentiality Statement

It is the policy of the Mercy Center for Women and Dress for Success Erie to provide high quality, ethical professional, and confidential services to our clients, volunteers, and donors. It is the responsibility of all personnel (paid and unpaid) to maintain confidentiality of information which one has access to directly or indirectly.

All information contained in client files, volunteer and donor records are to be kept in strict confidence. Additionally, any information overheard, witnessed, or read concerning our clients, volunteers, and donors is considered privileged information and is therefore confidential.

I have read the above statement, reviewed it, and agree to adhere to the Mercy Center for Women's and Dress for Success Erie Confidentiality Statement. Non-compliance with this statement will result in immediate termination.

Volunteer Signature _____

Date _____

Witness Signature _____

Date _____

Office Use ONLY

Date Received _____ Scheduled Date _____ Tour _____ Training _____ Clearances _____
Other _____